

# SARASWATI DEVI INTERNATIONAL SCHOOL, BANKURA

IT 402 EXAMINATION FOR CLASS IX.

F.M: 20

\* Required

Student's Name? \*

Your answer

Class? \*

☐ STD IX

Section? \*

☐ A

☐ B

☐ I'm not sure!

1. Which of the following example is not a communication skill? \*

☐ Laughing

☐ Watching television

☐ Swimming

☐ Asking question



2. If you don't agree with someone, what would you say? \*

- ☐ You are wrong
- ☐ I don't agree.
- ☐ Stop talking rubbish.
- ☐ None of these

3. \_\_\_\_\_ Implies that communication should contain all the information necessary to get the desirable response from the sender. \*

- ☐ Clarity
- ☐ Consideration
- ☐ Conciseness
- ☐ Completeness

4. \_\_\_\_\_ refers to a process that puts thoughts in a framework of symbols or words. \*

- ☐ Encoding
- ☐ Receiver
- ☐ Decoding
- ☐ Feedback



5. Post office, Internet, and radio are examples of \_\_\_\_\_. \*

- ☐ Sender
- ☐ Message
- ☐ Communication Channel
- ☐ Feedback

6. What is the full form of SWOT? \*

Your answer

7. Define formal communication. \*

Your answer

8. What is informal communication? \*

Your answer

9. What is upward communication? \*

Your answer

10. Define downward communication. \*

Your answer



11. Higher Order Thinking Skills (HOTS) Fill in the blanks using the given words: Audience, sender, message, encoding, response, communication, feedback channel Question: In the \_\_\_\_\_ process, the \_\_\_\_\_ should know the types of audience and their desirable responses. It is very important for the sender to compose the \_\_\_\_\_ properly so that the receiver can easily understand the meaning of the message. While \_\_\_\_\_ the message, the type of target audience should also be kept in mind. The \_\_\_\_\_ must receive the message without any interruption. The sender should also have a \_\_\_\_\_ to acknowledge the delivery of the message as well as to get receiver's \_\_\_\_\_ about the message. \*

Your answer

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